

**NORTH ARLINGTON BOARD OF EDUCATION
NORTH ARLINGTON, NEW JERSEY**

REORGANIZATION MEETING

January 5, 2014

6:00 p.m.

HIGH SCHOOL CAFETERIA

NOTICE

This Reorganization Meeting of January 5, 2015, of the Board of Education of the Borough of North Arlington, in the County of Bergen, State of New Jersey, is held pursuant to notice given, and said notice called for an annual Reorganization Meeting at 6:00 p.m., held in the High School Cafeteria, 222 Ridge Road, North Arlington, NJ, as per notice given to the Clerk of the Borough of North Arlington, the Librarian of the Free Public Library, and the Editors of the following newspapers: Bergen Record of Hackensack and the Newark Star Ledger.

REORGANIZATION MEETING

CALL BY THE SUPERINTENDENT

At 6:00 p.m., in the High School Cafeteria, in the absence of the Board Secretary, the Superintendent called the meeting to order.

REQUIRED OATH OF OFFICE ADMINISTERED

The Superintendent has administered the oath of office to the newly elected Board Members:

**Anthony Blanco
Mary Alice Martin**

ROLL CALL

The Superintendent convened the Board with the following members answering present: Mr. Ricciardelli, Mr. Titterington, Mr. Blanco, Mr. McDermott and Mrs. Martin.

Absent: None

Judging a quorum to be present, he called the meeting to order.

ELECTION OF THE PRESIDENT

The Superintendent called for **nominations for President** of the Board of Education for calendar year 2015:

Nomination: Joseph Ricciardelli

Nominated by: Anthony Blanco

Second by: Stanley Titterington

The Superintendent called for any other nominations. There being no other nominations, the Superintendent **closed** the nominations for President of the Board of Education.

JANUARY 5, 2014 REORGANIZATION MEETING

Motion to close the nominations for President of the Board of Education

On Motion by Mr. McDermott, second by Mr. Blanco. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

MOTION TO APPOINT BOARD PRESIDENT

Motion to appoint Joseph Ricciardelli President of the Board of Education for calendar year 2015:

On Motion by Mr. Titterington, second by Mr. Blanco. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

Relinquishment of chair by the Superintendent to the newly elected Board President

ELECTION OF THE VICE PRESIDENT

The President Joseph Ricciardelli called for nominations for Vice President of the Board of Education:

Nomination: George McDermott

Nominated by: Joseph Ricciardelli

Second by: Anthony Blanco

The President called for any other nominations. There being no other nominations, the President **closed** the nominations for Vice President of the Board of Education

Motion to close the nominations for Vice President of the Board of Education:

On Motion by Mr. Titterington, second by Mr. Blanco. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

MOTION TO APPOINT BOARD VICE PRESIDENT

Motion to appoint George McDermott Vice President of the Board of Education for fiscal year 2015

On Motion by Mr. Titterington, second by Mr. Blanco. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

BOARD MEMBER CODE OF ETHICS

BE IT RESOLVED that the Board of Education adopted the Board Member Code of Ethics, as adopted May 10, 1975 by the Delegate Assembly, New Jersey School Boards Association, as follows:

1. *I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.*
2. *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children, regardless of their ability, race, creed, sex, or social standing.*
3. *I will confine my board action to policymaking, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*

JANUARY 5, 2014 REORGANIZATION MEETING

4. *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
5. *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.*
6. *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
7. *I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.*
8. *I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrative officer.*
9. *I will support and protect school personnel in proper performance of their duties.*
10. *I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.*

On Motion by Mr. McDermott, second by Mr. Titterington. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

COMMITTEES

The President noted he will appoint the rest of the committees at the next meeting, but appointed the following standing committees:

LIAISON TO INDIVIDUAL SCHOOLS

High School:	Stanley Titterington
Jefferson School:	Joseph Ricciardelli
Roosevelt School:	Anthony Blanco
Washington School:	Mary Alice Martin
Middle School:	George McDermott

FINANCE COMMITTEE

Chairman:	Anthony Blanco
Co-Chairman:	Stanley Titterington

FACILITIES COMMITTEE

Chairman:	Joseph Ricciardelli
Co-Chairman:	Anthony Blanco

COLLECTIVE BARGAINING/NORTH ARLINGTON EDUCATION ASSOCIATION

Chairman:	George McDermott
Co-Chairman:	Joseph Ricciardelli

JANUARY 5, 2014 REORGANIZATION MEETING

ATHLETICS AND EXTRA-CURRICULAR ACTIVITIES

Chairman: George McDermott

Co-Chairman: Mary Alice Martin

CRISES INTERVENTION COMMITTEE

Chairman: Stanley Titterington

Co-Chairman: George McDermott

MIDDLE SCHOOL SAFETY COMMITTEE

Chairman: George McDermott

Co-Chairman: Stanley Titterington

HEARING OF CITIZENS (Agenda Items Only)

John Galante, High School Teacher – wished the Board Members a Happy New Year and welcomed Mrs. Martin to the Board. He also asked that the Board reconsider his appointment as Head Softball Coach. Mr. Ricciardelli interrupted and stated that this Hearing of Citizens is only for agenda items. Mr. Galante can speak at the next scheduled Board Meeting.

Motion to close the hearing of citizens made by Mr. Blanco, second by Mr. McDermott. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

RESOLUTION OF SCHOOL BOARD ELECTION RESULTS

RESOLVED that the Board approved the election results of the November 4, 2014, School Board Election as affirmed by the Borough of North Arlington and certified by the Bergen County Board of Elections.

1. For election to membership on the Board of Education for two (2) three (3) year terms:

Candidate	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9	District 10	Absentee	Total
Anthony Blanco	49	64	92	92	127	82	133	88	87	86	105	996
Mary Alice Martin	59	64	81	111	111	62	144	76	71	76	94	949
George Rosko	36	39	62	56	82	45	90	42	48	51	71	622

2. The Board Secretary/School Business Administrator, upon completion of all tally procedures after the polls had closed at 9:00 p.m., November 4, 2014, declared:

Anthony Blanco and Mary Alice Martin are elected to full three year terms as Members of the Board of Education.

On Motion by Mr. McDermott, second by Mr. Titterington. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

BOARD MEMBERS

The calendar year 2015 North Arlington Board of Education Board Members and Terms of Office are as follows:

JANUARY 5, 2014 REORGANIZATION MEETING

<u>Board Member</u>	<u>Expiration of Term</u>
Mary Alice Martin	2017
George McDermott	2015
Anthony Blanco	2017
Stanley Titterington	2016
Joseph Ricciardelli	2016

On Motion by Mr. Titterington, second by Mr. Blanco. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

MEETING DATES

The Board hereby approves the following schedule of meeting dates:

January 5, 2015 (Mon.)	Reorganization Meeting	High School Cafeteria	6:00 p.m.
January 26, 2015 (Mon.)	Public Work Session	Board of Education Office	5:30 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
February 23, 2015 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
March 16, 2015 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
March 23, 2015 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
April 27, 2015 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
May 18, 2014 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
June 15, 2015 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
July 20, 2015 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	Board of Education Office	7:30 p.m.
August 24, 2015 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	Board of Education Office	7:30 p.m.
September 21, 2015 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
October 19, 2014 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
November 16, 2014 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
December 14, 2015 (Mon.)	Public Work Session	Board of Education Office	6:00 p.m.
	Public Meeting	High School Cafeteria	7:30 p.m.
January 4, 2016 (Mon.)	Reorganization Meeting	High School Cafeteria	6:00 p.m.

BE IT FURTHER RESOLVED that the Board authorizes the Business Administrator to advertise the schedule of board meetings.

On Motion by Mr. McDermott, second by Mr. Titterington. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

OFFICIAL NEWSPAPERS

The following newspapers, either published in or circulating in the District, are hereby authorized to be official newspapers of this Board: Bergen Record of Hackensack, and the Newark Star Ledger

On Motion by Mr. Blanco, second by Mr. Titterington. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

POLICIES, RULES AND REGULATIONS

Pending adoption of new rules and regulations, all policies, rules and regulations of this Board which were in effect during the prior year, and not rescinded, revoked or modified by contracts negotiated with employee organizations or other action of the Board, are hereby re-adopted and are in full force and effect during the life of this Board.

WHEREAS the Board approves the adoption of the Guide for Standard Operating Procedures and Internal Controls.

APPROVAL OF PARTICIPATION IN THE BERGEN COUNTY BANKING CONSORTIUM

BE IT RESOLVED that the North Arlington Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RSOLVED that the North Arlington Board of Education approves the district's participation in the Bergen County Banking Consortium (BCBANC) from January 1, 2014 through June 30, 2014, and authorizes the School Business Administrator to serve as a trustee.

BE IT FURTHER RESOLVED that the North Arlington Board of Education designates Capital One as the bank for deposits and withdrawals for the accounts listed in Attachment #1.

BE IT FURTHER RESOLVED that the North Arlington Board of Education approves the designated signatures on the accounts as listed in Attachment #1. Board President and Vice President names will be added following election by the Board at tonight's meeting, as recommended by the Superintendent.

DESIGNATION OF DEPOSITORIES OF SCHOOL MONIES

BE IT RESOLVED that the North Arlington Board of Education hereby designates TD Bank as depository for funds of the Board of Education and North Arlington Schools; that the indicated accounts be authorized, and that the designated school officials be approved as the signatories for each account and the designated depositories of funds and school officials will serve at the pleasure of the Board. **Attachment #1**

BE IT FURTHER RESOLVED that the information contained on Attachment #1 will become part of the official minutes upon Board approval.

APPOINTMENTS

1. **SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY TO THE BOARD, AND SECRETARY PRO-TEM**

BE IT RESOLVED that the North Arlington Board of Education makes the following appointments for the dates listed:

Kathleen McEwin-Marano	Board Secretary/School Business Administrator	Jan. 1, 2015 – Dec. 31, 2015
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Oliver W. Stringham, Ed.D. Board Secretary Pro-Tem Jan. 1, 2015 – Dec. 31,
2015

CUSTODIAN OF RECORDS

BE IT RESOLVED that the Board of Education hereby appoints the School Business Administrator/Board Secretary as the Custodian of Records for fiscal 2015.

BE IT FURTHER RESOLVED that Peggy Zukatus is hereby appointed as the School Business Administrator/Board Secretary's alternate.

DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED that the Board of Education hereby appoints Kathleen McEwin-Marano as the Public Agency Compliance Officer for fiscal 2015.

DESIGNATION OF ASBESTOS MANAGEMENT OFFICERS

BE IT RESOLVED that the Board of Education hereby appoints the following individuals as Asbestos Management Officers for fiscal 2015:

District:	Kathleen McEwin-Marano
High School:	Stephen M. Yurchak
Middle School:	Nicole Russo
Roosevelt School:	Marie Griggs
Washington School:	Elaine Jaume
Jefferson School:	Jennifer Rodriguez

DESIGNATION OF SAFETY AND HEALTH OFFICER

BE IT RESOLVED that the Board of Education hereby appoints Kathleen McEwin-Marano as the Safety and Health Officer for calendar 2015.

DESIGNATION OF INDOOR AIR QUALITY OFFICER

BE IT RESOLVED that the Board of Education hereby appoints Antonio Alho, Buildings and Grounds Supervisor, as the Indoor Air Quality Officer for calendar 2015.

DESIGNATION OF RIGHT TO KNOW OFFICER

BE IT RESOLVED that the Board of Education hereby appoints Kathleen McEwin-Marano as the Right to Know Officer for calendar 2015.

DESIGNATION OF CHEMICAL HYGIENE OFFICER

BE IT RESOLVED that the Board of Education hereby appoints Kathleen McEwin-Marano as the Chemical Hygiene Officer for calendar 2015.

DESIGNATION OF AHERA COORDINATOR

BE IT RESOLVED that the Board of Education hereby appoints Kathleen McEwin-Marano as the AHERA Coordinator for calendar 2015.

2. **DESIGNATION OF SCHOOL PHYSICIAN**

Dean T. Filion, D.O., NJ Spine & Sports Medicine, 84 Orient Way, Rutherford, NJ 07070, is hereby appointed School Physician for calendar 2015, for an amount not to exceed \$22,000.00.

BE IT FURTHER RESOLVED that the term of this appointment shall coincide with the life of this Board. This appointment is awarded without competitive bidding under the provisions of the “Local Public Contract Law” of New Jersey.

3. **DESIGNATION OF AFFIRMATIVE ACTION OFFICER AND SECTION 504 COORDINATOR**

BE IT RESOLVED that the North Arlington Board of Education makes the following appointments for the dates listed:

Fran Lipsky	Affirmative Action Officer	Jan. 1, 2015 – Dec. 31, 2015
Walter Curioni	Section 504 Coordinator	Jan. 1, 2015 – Dec. 31, 2015

On Motion by Mr. Blanco, second by Mr. Titterington. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

4. **DESIGNATION OF PROFESSIONAL SERVICES**

BE IT RESOLVED that the North Arlington Board of Education designates the following as the official representatives of the Board for the following services for the following dates:

		<u>Dates</u>
Auditor	Donohue, Gironda & Doria, CPA 310 Broadway Bayonne, NJ 07002	Jan. 1, 2015 – Dec. 31, 2015
Architect	Spiegle Group, Inc. (project specific) 120 Sanhican Drive Trenton, NJ 08618	Jan. 1, 2015 – Dec. 31, 2015
Bond Counsel	McCarter & English, Esqs. Four Gateway Center Newark, NJ 07102	Jan. 1, 2015 – Dec. 31, 2015
Financial Advisory Services Board Attorney	Phoenix Advisors, LLC 4 West Park Street Bordentown, NJ 08505 Fogarty & Hara, Esqs. 21-00 Route 208 South Fair Lawn, NJ 07410	Jan. 1, 2015 - Dec. 31, 2015 Jan.1, 2015 – Dec. 31, 2015
Environmental Consultants & Engineers	T&M Associates 11 Tindall Road Middletown, NJ 07748	Jan. 1, 2015 – Dec. 31, 2015

BE IT FURTHER RESOLVED that the Board authorizes the Business Administrator to advertise these professional services.

5. **COMPREHENSIVE COMPUTER MANAGEMENT SERVICES**

BE IT RESOLVED that the Board of Education hereby approves The Marisim Group, Inc., P.O. Box 647, Andover, NJ 07821, to provide comprehensive computer management services for the 2015-2016 school year, at an annual rate of \$25,000. Furthermore, the Board Secretary is hereby authorized and directed to execute an agreement with the aforementioned firm.

COMPUTER MANAGEMENT SERVICES

BE IT RESOLVED that the Board of Education hereby approves the appointment of Realtime Information Technology, Inc., 777 Corporate Drive, Mahwah, NJ 07430, to provide student software and support during the 2014-2015 school year at an annual rate of \$27,500. Furthermore, the Board Secretary is hereby authorized and directed to execute an agreement with the aforementioned firm.

6. **INTEGRATED PEST MANAGEMENT COORDINATOR**

BE IT RESOLVED that the Board of Education hereby appoints the following as the Integrated Pest Management Coordinators for the 2015-2016 school year:

High School: Stephen M. Yurchak
Middle School: Nicole Russo, Principal
Roosevelt School: Marie Griggs, Principal
Washington School: Elaine Jaume, Principal
Jefferson School: Jennifer Rodriguez, Principal
Antonio Alho: Buildings and Grounds Supervisor (District Liaison)

7. **QUALIFIED PURCHASING AGENT**

WHEREAS, 18A:18A-2 provides that the Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisement, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$29,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS 18A:18A-37, c., provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$4,350.00) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE, BE IT RESOLVED that the North Arlington Board of Education, pursuant to the statutes cited above, hereby appoints Kathleen McEwin-Marano, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the North Arlington Board of Education; and

BE IT FURTHER RESOLED that Kathleen McEwin-Marano is hereby authorized to award contracts on behalf of the North Arlington Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$4,350.00), without soliciting competitive quotations; and

BE IT FURTHER RESOLVED that Kathleen McEwin-Marano is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when said contracts in the aggregate exceed 15% of the bid threshold (currently \$4,350.00), but less than the bid threshold of \$36,000, effective immediately and to continue to the next organization meeting of the Board.

8. **AGENT AUTHORIZATION**

BE IT RESOLVED that the Board of Education hereby approves the following **403B Plans** for the 2015-2016 school year:

Great American Life Insurance Co.
Security Benefit Life Insurance Co.
Lincoln National Life Insurance Co.
Equitable Life
Metropolitan Life Insurance Co.
Valic (Variable Annuity Life Ins. Co.)
First Investors
Emerald Financial Resources
Vanguard
Oppenheimer Funds
NJ State Division of Pensions and Benefits

BE IT RESOLVED that the Board of Education hereby approves the following **457 Plan** for the 2015-2016 school year:

Valic (Variable Annuity Life Ins. Co.)

9. **NJ DEPARTMENT OF AGRICULTURE DESIGNEES**

BE IT RESOLVED that the North Arlington Board of Education hereby approves the following appointments for the 2015-2016 school year:

Kathleen McEwin-Marano	Certifier
Oliver W. Stringham, Ed.D.	Alternate Certifier
Peggy Zukatus	Submitter
Renee Mullins	Alternate Submitter

10. **NON-PUBLIC NURSING SERVICES**

BE IT RESOLVED that the North Arlington Board of Education authorizes the School Business Administrator/Board Secretary to enter into an agreement with the Bergen County Department of Health, to provide non-public nursing services to Queen of Peace students for the 2015-2016 school year, at an annual rate not to exceed the District's entitlement for non-public nursing aid.

CHAPTER 192/193 SERVICES AGREEMENT/NON-PUBLIC SCHOOL SERVICES

BE IT RESOLVED that the North Arlington Board of Education hereby authorizes the School Business Administrator/Board Secretary to enter into an agreement with Bergen County Special Services to provide remedial and auxiliary services to eligible students attending non-public schools within the North Arlington School District as required under Chapter 192/193 laws for the 2015-2016 school year at an annual rate not to exceed the district's entitlement.

On Motion by Mr. Blanco, second by Mr. McDermott. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative.

MEMBERSHIPS

11. **MEMBERSHIP IN SOUTH BERGEN REGION VII**

BE IT RESOLVED that the North Arlington Board of Education hereby approves continuation of its membership in the South Bergen Region VII Council for Special Education for the 2015-2016 school year, does hereby accept, adopt and agree to comply with the Region VII bylaws, designate the Superintendent of Schools as its representative to Region VII, empower him to cast all votes and take other action necessary to represent its interest in Region VII. The Board further approves the Joint Transportation Agreements for all North Arlington Students who are transported through Region VII.

MEMBERSHIP IN NEW JERSEY SCHOOL BOARDS ASSOCIATION (NJSBA)

BE IT RESOLVED that the North Arlington Board of Education approves membership in the New Jersey School Boards Association for the 2015-2016 school year.

MEMBERSHIP IN THE HORIZON BLUE CROSS/BLUE SHIELD OF NEW JERSEY HEALTH BENEFITS PROGRAM

BE IT RESOLVED that the North Arlington Board of Education approves participation by the District in the Horizon Blue Cross/Blue Shield of New Jersey for health benefits for the 2015-2016 school year.

BE IT FURTHER RESOLVED that the Board approves participation with Integrity Consulting Group, 1271 Little Gloucester Road, Suite 8, Blackwood, NJ 08012, as Broker of Record for Health Benefits, Prescription Benefits and Dental Benefits for the period July 1, 2015 through June 30, 2016.

12. **COOPERATIVE PRICING PROGRAM**

BE IT RESOLVED that the North Arlington Board of Education approves an agreement with Educational Data Services, Inc., 238 Midland Avenue, Saddle Brook, NJ 07662, for the district to participate in cooperative pricing program for the 2015-2016 school year, at an annual cost of \$5,080.00.

BE IT FURTHER RESOLVED that the North Arlington Board of Education approves an agreement with Middlesex Regional Educational Services Commission, 4 AAA Drive, Robbinsville, NJ 08691, for the district to participate in cooperative pricing program for the 2015-2016 school year.

BE IT FURTHER RESOLVED that the North Arlington Board of Education approves participation with Middlesex Regional Educational Services Commission for Broadband, Wide Area Network and Internet Cooperative Purchasing Initiative in accordance with e-rate guidelines.

13. **CASH MANAGEMENT**

BE IT RESOLVED that the North Arlington Board of Education authorizes the School Business Administrator/Board Secretary to perform the following:

- a. Transfer funds among the various bank accounts of the District.
- b. Transfer line item accounts among the various budgetary accounts.
- c. Invest school funds as The Investment Officer of the Board, as permitted by statute.
- d. Make payment on the bills and claims prior to their approval by the Board when it is deemed necessary, and then present them for approval at the next Board Meeting.

WHEREAS pursuant to N.J.S.A. 18A:17-8(b), the Board Secretary is responsible for the examination and auditing of all accounts and demands against the Board; and

WHEREAS from time to time said demands against the Board are of an emergent nature and must be paid prior to Board approval in open public meeting as required by statute.

NOW, THEREFORE, BE IT RESOLVED that the North Arlington Board of Education authorizes the Board Secretary to examine, audit and pay all claims against the Board of an emergent nature prior to Board approval; and

BE IT FURTHER RESOLVED that all such emergent payments made by the Board secretary be reported to the Board, ratified, and duly recorded in the minutes at the next open meeting of the Board.

BE IT FURTHER RESOLVED that, pursuant to N.J.S.A. 18A:22-8.1, the North Arlington Board of Education designates the Board Secretary to approve transfer amounts among line items and program categories as are necessary between meetings of the Board and that said transfers be reported to the Board, ratified, and duly recorded in the minutes of the next open meeting of the Board.

14. **ESTABLISH PETTY CASH ACCOUNT**

BE IT RESOLVED that the Board of Education establishes a Petty Cash Account with the TD Bank, North Arlington, NJ, account No. 429-2180422; and

JANUARY 5, 2014 REORGANIZATION MEETING

BE IT FURTHER RESOLVED that each disbursement will not exceed \$50.00; and

BE IT FURTHER RESOLVED that expenditures over \$50.00 will be pre-approved by the Board President prior to release.

BE IT FURTHER RESOLVED that the Board of Education establishes a Petty Cash Account in an amount not to exceed \$200.00 for day-to-day incidental expenses, to be managed by the Bookkeeper.

15. PROCUREMENT OF GOODS/SERVICES

BE IT RESOLVED that the North Arlington Board of Education authorizes the procurement of goods and services from the following vendors through the state agency for the 2014-2015 school year as provided for in Title 18A:18A-10 without advertising for bids, or after having rejected all bids obtained pursuant to advertising.

<u>Vendor</u>	<u>Commodity/Service</u>	<u>State Contract No.</u>
Cascade School Supplies	School supplies/teaching aids	T0114/A65589
CDW Government, Inc.	Computer Supplies	67176/73979 WSCA
Charles F. Connolly Dist.	AC, Heating/Ventilation	71600
Continental Resources	Computers/peripherals	70258 WSCA
Dell Marketing	Computers/peripherals	M0483/A70256 WSCA
Hewlett Packard Co.	Computers/peripherals	70262 WSCA
Jewel Electric Supply Co.	Electrical supplies	T2419/T0167/T0192/ A69179/A66163/73135
Longo Associates, Inc.	Computer, electronics, library	62191/66897
Office Business Systems	Computer Equipment	T0232/T0201/T1044/ 53298/46717/69830
Leisure Unlimited Corp.	Sporting goods	T0188/A66897
Promedia	Data Communication/Network Equip.	73979 WSCA
W.W. Grainger, Inc.	Tools/motors/chemicals/equipment	72605
W.B. Mason	Office supplies	6993
Sherwin Williams Co.	Paint/paint supplies	73153
Xerox	Copier leasing and maintenance	T437A/A64042
Verizon	Telephone service	T1776/A43338
Johnson Business Products	Office supplies	T0052/A59756 WSCA

16. APPROVAL OF TRAVEL MAXIMUM REIMBURSEMENT

BE IT RESOLVED that the North Arlington Board of Education approved the following:

WHEREAS school district policies #4133, Rev. 2, and #9250, Rev.#1, and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel by board members, administration and staff to workshops, seminars, meetings, training sessions or other assemblies deemed necessary or appropriate in accordance with board policy.

Account No.	11-000-223-320-18-033A	\$12,500
	11-000-230-590-19-0362	\$ 2,000
	11-000-230-890-19-0364	\$ 1,800
	11-000-240-800-06-0411	\$ 2,400
	11-000-251-890-22-0525	\$ 1,000
	11-000-251-890-22-0531	\$ 2,300
	11-000-230-890-19-0362	<u>\$ 800</u>
		\$22,800

WHEREAS the Superintendent of Schools recommends that the North Arlington Board of Education further establish that the above accounts represent current expenses accounts only and do not reflect additional funds which may become available through NCLB, IDEA and any other special dedicated grants.

NOW, THEREFORE, BE IT RESOLVED that the North Arlington Board of Education hereby establishes the school district travel maximum reimbursement for the 2014-2015 school year in the amount of \$22,800 and the maximum expenditure amount that may be allotted for such travel and expenses in the amount not to exceed \$22,800.

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum reimbursement amount is not exceeded.

BE IT FURTHER RESOLVED that the maximum expenditure amount established for the pre-budget year (2013-2014) was \$10,093.

On Motion by Mr. Blanco, second by Mrs. Martin. On discussion Mr. McDermott asked if the Petty Cash Account Resolution could be amended at the next meeting to include notification of the full board. There was no further discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

INSURANCE MEMBERSHIPS

17. **INSURANCE**

BE IT RESOLVED by the Board of Education that, pursuant to the provisions of Title 18A:18A-42, that it continue to participate as a member of the **SAIF Insurance Pool**; and

BE IT FURTHER RESOLVED that such membership shall continue for a period of one year, effective July 1, 2015 through June 30, 2016; and

BE IT FURTHER RESOLVED that Polaris Galaxy Insurance Company is hereby designated Broker of Record; and

BE IT FURTHER RESOLVED that this appointment is awarded without competitive bidding under the provisions of the "Local Public Contract Law" of New Jersey.

WORKERS' COMPENSATION POOL

BE IT RESOLVED by the North Arlington Board of Education that, pursuant to the provisions of Title 18A:18A-42, that it continue to participate as a member of the **South Bergen Workers' Compensation Pool**; and

BE IT FURTHER RESOLVED that such membership shall continue for a period of one year, effective July 1, 2015 through June 30, 2016.

BE IT FURTHER RESOLVED that the North Arlington Board of Education hereby appoints the Board Secretary, or her designee, and its representative, to serve on the committee from which a Board of Trustees shall be selected to manage the affairs of the insurance pool in accordance with the by-laws of the South Bergen Workers' Compensation Pool in effect as of the date of this resolution as authorized and permitted by state statute.

STUDENT ACCIDENT INSURANCE

BE IT RESOLVED that the North Arlington Board of Education approves the appointment of **Robert McClosky Insurance, P.O. Box 511, 76 Main Street, Matawan, NJ 07747** as the student insurance carrier for the 2015-2016 school year.

18. **BANKING CONSORTIUM/SIGNATURE AUTHORIZATION RESOLUTION**

RESOLVED, by the governing body of The North Arlington Board of Education, as follows:

That TD Bank be, and hereby is, designated a depository of funds of The North Arlington Board of Education, with authority to accept at any time for the credit of the Depositor, deposits in checking, savings, money market savings, term or any other account, by whomever and made in whatever manner endorsed; and

That the Bank shall not be liable in connection with the collection of such items that are handled by the Bank without negligence and the Bank shall not be liable for the acts of its agents, subagents or for any other casualty; and

That the Depositor assumes full responsibility for and shall indemnify the Bank against all losses, liabilities and claims resulting from payments, withdrawals or orders made or purported to be made in accordance with, or from actions taken in good faith and in reliance upon this resolution; and

That the Bank be, and hereby is, authorized and directed to certify, pay or otherwise honor all checks, drafts, notes, bills of exchanges, acceptances, undertakings and other instruments or orders for the payment, transfer or withdrawal of money for whatever purpose and to whomsoever payable when such instruments and orders are properly made, signed, or endorsed by the signature, the actual or purported facsimile signature or the oral direction of any of the authorized signers below; provided however, that any check, draft, note, bill of exchange, acceptance, undertaking or other instrument for the payment, transfer or withdrawal must bear the actual or purported facsimile signature of one or more of the below designated officers and/or persons, or his or their appointees:

That any authorized signer acting alone be, and hereby is, authorized on behalf of the Depositor to endorse, negotiate and collect any and all checks, drafts, notes, bills of exchange, acceptances, undertakings and other instruments and to open and close and update information on any account of the Depositor at the Bank; and

That the Bank may rely on any signature, endorsement or order and any facsimile signature or written instruction reasonably believed by the Bank to be made by an authorized signer, and the Bank may act on any direction of an authorized signer without inquiry and without regard to the application of the proceeds thereof, provided that the Bank acts in good faith; and

That the Depositor assumes full responsibility for and shall indemnify the Bank against all losses, liabilities and claims resulting from payments, withdrawals or orders made or purported to be made in accordance with, or from actions taken in good faith and in reliance upon this Resolution; and

That Bank may rely on this document and on any certificate by an authorized representative of the Depositor as to the names and signatures of the authorized signers of the Depositor until the Bank has actually received written notice of a change and has had a reasonable period of time to act on such notice; and

That any of the following named persons, or persons from time to time holding the following offices of the Depositor be, and hereby are, designated as the authorized signers to act on behalf of the Depositor in accordance with the Resolution:

1. Board President
2. Board Vice President
3. Board Secretary/School Business Administrator or her designee(s)

- 4. Superintendent of Schools (North Arlington Board of Education Capital Reserve Account, North Arlington Board of Education Capital Projects I Account, North Arlington Board of Education Capital Projects II Account)
- 5. High School Principal or High School Assistant Principal (NAHS Organization Fund and NAHS Athletic Account only)

19. **BUSINESS CONDUCT**

BE IT RESOLVED that the North Arlington Board of Education will conduct the business of the Board of Education according to the appropriate statutes, administrative codes, rules, regulations, and policies and procedures of the district, which are hereby readopted.

20. **REQUISITION OF TAX LEVY**

RESOLVED that the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of the Board, is hereby requested to be placed in the hands of the Board Secretary as listed:

Amount of District Tax Voted (exclusive of Debt Service)	\$22,874,540.00
Debt Service	\$ 533,154.00

2014-2015 DISTRICT TAX PAYMENT SCHEDULE

<u>Date of Pmt.</u>	<u>Gen. Fund</u>	<u>Debt Service</u>	<u>Total</u>
July 10, 2014	\$ 1,906,211.66		\$ 1,906,211.66
Aug. 10, 2014	\$ 1,906,211.66	\$ 229,469.00	\$ 2,135,680.66
Sept. 10, 2014	\$ 1,906,211.66	\$ 16,643.00	\$ 1,922,845.66
Oct. 10, 2014	\$ 1,906,211.66		\$ 1,906,211.66
Nov. 10, 2014	\$ 1,906,211.66		\$ 1,906,211.66
Dec. 10, 2014	\$ 1,906,211.70		\$ 1,906,211.70
Jan. 10, 2015	\$ 1,906,211.70		\$ 1,906,211.70
Feb. 10, 2015	\$ 1,906,211.66	\$ 45,400.00	\$ 1,951,611.66
Mar. 10, 2015	\$ 1,906,211.66	\$ 241,642.00	\$ 2,147,853.66
Apr. 10, 2015	\$ 1,906,211.66		\$ 1,906,211.66
May 10, 2015	\$ 1,906,211.66		\$ 1,906,211.66
June 10, 2015	<u>\$ 1,906,211.66</u>		<u>\$ 1,906,211.66</u>
	\$22,874,540.00	<u>\$ 533,154.00</u>	\$23,407,694.00

21. **MOTION TO ESTABLISH FEES FOR COPIES OF PUBLIC DOCUMENTS**

Pursuant to P.L. 2001, C. 47:1A-5, the Board of Education establishes the following fees for copies of public documents:

8½ x 11 page	\$.05 each
8½ x 14 page	\$.07 each

22. **RESOLUTION TO ADOPT AND REAFFIRM THE FINAL SCHOOL DISTRICT BUDGET FOR FISCAL YEAR 2015-2016**

BE IT RESOLVED, that the Superintendent of Schools recommends that the Board approve a school district budget for the 2014-2015 school year as follows:

	Budget	Local Tax Levy
Total General Fund	\$26,239,751	\$22,874,540
Total Special Revenue Fund	\$ 1,064,434	-
Total Debt Service Fund	<u>\$ 533,154</u>	<u>\$ 533,154</u>

Totals \$27,837,339 \$23,407,694

Capital Reserve Withdrawal – Other Capital Projects

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs and Other Capital Projects, is \$680,000 for other capital project costs for the following:

- Washington and Jefferson Schools Building Exterior Facades
- Brick Repointing at High School, Jefferson School and Middle School
- Middle School Gym Roof Replacement
- Jefferson School Window Replacement

The total cost of these projects is \$680,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

BE IT FURTHER RESOLVED, that the Superintendent of Schools and Board Secretary are directed to submit this budget and all required support documentation and necessary changes to the Executive County Superintendent of Schools.

23. RESOLUTION TO APPROVE UPDATE TO UNIFORM MEMORANDUM OF AGREEMENT FOR THE 2015-2016 SCHOOL YEAR

WHEREAS the Superintendent of Schools recommends that the North Arlington Board of Education approve the Annual Meeting Between Education and Law Enforcement Officials Update to Uniform Memorandum of Agreement (MOA) for the 2015-2016 school year.

BE IT RESOLVED that the North Arlington Board of Education approved the Annual Meeting Between Education and Law Enforcement Officials Update to Uniform Memorandum of Agreement (MOA) for the 2015-2016 school year.

24. RESOLUTION TO APPROVE DISTRICT CURRICULUM FOR THE 2014-2015 SCHOOL YEAR

WHEREAS the Superintendent of Schools recommends that the North Arlington Board of Education approve all curriculum guides and offerings for all grades, Pre-K through 12, including Special Education/ESL, all subjects and State mandated programs, for the 2014-2015 school year.

BE IT RESOLVED that the North Arlington Board of Education approved all curriculum guides and offerings for all grades, Pre-K through 12, including Special Education/ESL, all subjects and State mandated programs, for the 2015-2016 school year.

25. RESOLUTION TO APPROVE THE NURSING SERVICES PLAN FOR NORTH ARLINGTON SCHOOL DISTRICT FOR THE 2014-2015 SCHOOL YEAR

WHEREAS the Superintendent of Schools recommends that the North Arlington Board of Education approve the Nursing Services Plan for North Arlington School District for the 2015-2016 school year.

BE IT RESOLVED that the North Arlington Board of Education approved the Nursing Services Plan for North Arlington School District for the 2015-2016 school year.

JANUARY 5, 2014 REORGANIZATION MEETING

On Motion by Mr. McDermott, second by Mr. Titterington. On discussion, Mr. Blanco asked if the Borough is current in their payments of the tax levy. It was noted the Borough is current through December, and the January payment is not due yet. There was no further discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

26. RESOLUTION TO APPROVE THE 2014-2016 THREE-YEAR LOCAL DISTRICT TECHNOLOGY PLAN FOR NORTH ARLINGTON SCHOOL DISTRICT

WHEREAS the Superintendent of schools recommends that the North Arlington Board of Education approve the 2014-2016 Three-Year Local District Technology Plan for North Arlington School District.

BE IT RESOLVED that the North Arlington Board of Education approved the 2014-2016 Three-Year Local District Technology Plan for North Arlington School District.

27. RESOLUTION TO APPROVE ORGANIZATIONAL CHART/CHAIN OF COMMAND FOR NORTH ARLINGTON SCHOOL DISTRICT FOR THE 2015-2016 SCHOOL YEAR

WHEREAS the Superintendent of Schools recommends that the North Arlington Board of Education approve the Organization Chart/Chain of Command for North Arlington School District for the 2015-2016 school year.

BE IT RESOLVED that the North Arlington Board of Education approved the Organization Chart/Chain of Command for North Arlington School District for the 2015-2016 school year.

28. RESOLUTION TO APPROVE THE EMERGENCY AND CRISIS MANAGEMENT PLAN FOR NORTH ARLINGTON SCHOOL DISTRICT FOR THE 2015-2016 SCHOOL YEAR

WHEREAS the Superintendent of Schools recommends that the North Arlington Board of Education approve the Emergency and Crisis Management Plan (School Safety and Security Plan) for North Arlington School District for the 2015-2016 school year.

BE IT RESOLVED that the North Arlington Board of Education approved the Emergency and Crisis Management Plan (School Safety and Security Plan) for North Arlington School District for the 2015-2016 school year.

FACILITIES

29. MOTION TO APPROVE APPLICATIONS FOR USE OF PUBLIC SCHOOL FACILITIES – AS AMENDED

Permit No.	Facility	Date	Time	Purpose	Applicant
135	Wash Gym	1/8, 15,22, 29, 2/5, 12, 19, 26 *	3-4:30 p.m.	Theater Enrichment Class	M. Mignone
		*2/26	6:30-8:30 p.m.		
136	Jeff Gym	1/7-3/4*, 2015	3-4:30 p.m.	Theater Enrichment Class	M. Mignone
		3/4/2015	6:30-8:30 p.m.		
137	MS Gym	12/26, 27,28	9 a.m.-10 p.m.	NA Rec Boys BBall	M. Stirone
138	HS Gym	12/20-2/22	12-2 p.m.	NA Rec Boys BBall	D. Hutchinson

JANUARY 5, 2014 REORGANIZATION MEETING

139	HS Media Ctr	12/17	8:30-9:58 a.m.	Teen Dating Abuse Workshop	E. Scalia
		12/18	10:01 a.m.-1:32 p.m.	Teen Dating Abuse Workshop	E. Scalia
140	Wash Gym	12/17-2/27	3:30-5:30 p.m.	Freshman Basketball & Indoor Track Practice	D. Hutchinson
141	HS Gym	1/10, 17, 24, 31, 2/7, 21, 28	2-4 p.m.	NA Boys Rec Basketball	D. Hutchinson

SUPERINTENDENT'S AGENDA

- A. **RESOLUTION TO APPROVE, UPON THE RECOMMENDATION OF THE SUPERINTENDENT, THE ATTACHED LIST OF TRAVEL AND RELATED COSTS WHICH ARE EDUCATIONALLY NECESSARY, FISCALLY PRUDENT, IN COMPLIANCE WITH STATE TRAVEL REIMBURSEMENT GUIDELINES, ARE RELATED TO AND WITHIN THE SCOPE OF THE EMPLOYEE'S CURRENT RESPONSIBILITIES AND PROMOTE THE DELIVERY OF INSTRUCTION OR FURTHER THE EFFICIENT OPERATION OF THE SCHOOL DISTRICT.**

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the attendance of a staff member at the following Professional Development Workshop:

Name: William Haines
Conference/Seminar/Workshop: 2015 ANJEE Annual Conference: Alliance for NJ Environmental Education
Date: January 23, 2015
Location: West Windsor, NJ
School/Subject/Grade Level: Middle School Science Teacher
Registration: \$125.00
Travel Reimbursement as per Board Policy

BE IT RESOLVED, that the North Arlington Board of Education approved the attendance of a staff member at the Professional Development Workshop, listed above.

On Motion by Mr. McDermott, second by Mr. Titterington. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

ADJOURNMENT

There being no further business to come before the Board of Education of the Borough of North Arlington, in the County of Bergen, State of New Jersey, this Public Meeting of January 5, 2015 adjourned at 6:20 p.m.

On Motion by Mr. McDermott, second by Mr. Blanco. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

Respectfully,

Oliver W. Stringham Ed.D.

OWS:pz