

**NORTH ARLINGTON BOARD OF EDUCATION  
NORTH ARLINGTON, NEW JERSEY**

**PUBLIC MEETING**

**March 15, 2021**

7:30 p.m.

**High School Gymnasium**

**I. CALL TO ORDER**

**II. ROLL CALL**

Mr. Smith	Present
Mr. McDermott	Present
Mrs. Higgins	Present
Mrs. Gilgallon	Present
Mr. Dorsett	Present

**III. SALUTE TO THE FLAG**

**IV. STATEMENT OF PUBLIC MEETING NOTICE**

This Public Meeting of March 15, 2021, of the Board of Education of the Borough of North Arlington, in the County of Bergen, State of New Jersey, is called pursuant to a schedule of meetings adopted on January 7, 2021, as amended, and of notice given to the Clerk of the Borough of North Arlington and to the Librarian of the Free Public Library of North Arlington for posting therein as election notices are posted and of notice given to the Editors of the following newspaper: the Bergen RECORD of Hackensack and the Newark STAR LEDGER.

**V. CORRESPONDENCE**

**Superintendent's Statement**

This meeting is open to the public for the purpose of addressing any subject matter that is pertinent to and/or directly related to the operation of the North Arlington Public School District. Residents wishing to speak on such items are required to state their names, addresses and subject matter. Pursuant to Board Bylaw 0167, Public Participation in Board Meetings, comments are limited to 5 minutes duration.

The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate. However, the Board cannot directly respond to the issues regarding personnel, in order to protect the privacy rights of the individual.

Please be advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board. What this means is that while you are certainly free to exercise your right to comment on issues before the Board, such comments are considered public statements, and may be responded to or acted upon by any individuals affected by them. The Board will, of course, consider your comments as they relate to its obligations to effectively govern the North Arlington School District, but cannot offer protection from any action that a third-party may elect to pursue as a result of any statements offered during public session.

## MINUTES, MARCH 15, 2021 MEETING

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### VI. MINUTES

The following Minutes have been given to the Board for approval:

- A. Motion to approve the minutes of the Public Work Session of February 25, 2021.
- B. Motion to approve the minutes of the Public Meeting of February 25, 2021.
- C. Motion to approve the minutes of the Executive Session of February 25, 2021.

On Motion by Mr. Smith, second by Mrs. Higgins. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### VII. HEARING OF THE PUBLIC

Any members of the public wishing to be heard please stand, state your name and address for the record.

There were no citizens wishing to be heard.

Motion to close the Hearing of Citizens made by Mr. Smith, second by Mrs. Higgins. There was no discussion. On Roll all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### **PERSONNEL**

#### **A. RESOLUTION TO APPROVE THE TRANSFER OF A PARAPROFESSIONAL FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the reassignment of the following paraprofessional for the 2020-2021 school year:

**Jenna Calvo**, part-time, **One-on-One Special Education Aide and Lunchroom Aide** at Veterans Middle School will be reassigned to North Arlington High School as a part-time, **Two-on-One Pre-K Special Education Aide**. Reassignment will begin on or about March 16, 2021. There will be no change in salary, not to exceed 29 hours per week, without benefits.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the reassignment of a paraprofessional for the 2020-2021 school year, as set forth above.

#### **B. RESOLUTION TO APPROVE THE EMPLOYMENT OF A SUBSTITUTE TEACHERS FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following Substitute Teachers for the 2020-2021 school year:

**Matthew Cross**, as a **Substitute Teacher** at North Arlington Public Schools, at the per diem rate of \$90.00 beginning on or about March 16, 2021 through June 30, 2021 not to exceed 29 hours per week, without benefits, *pending criminal history clearance and completion of all required employment paperwork*.

## MINUTES, MARCH 15, 2021 MEETING

---

**Luis Moco**, as a **Substitute Teacher** at North Arlington Public Schools, at the per diem rate of \$90.00 beginning on or about March 16, 2021 through June 30, 2021 not to exceed 29 hours per week, without benefits, *pending criminal history clearance and completion of all required employment paperwork*.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the employment of Substitute Teachers for the 2020-2021 school year, as set forth above.

**C. RESOLUTION TO APPROVE THE EMPLOYMENT OF A LONG-TERM SUBSTITUTE TEACHER FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following long-term Substitute Teacher for the 2020-2021 school year:

**Jacqueline Kajon**, as a **Long-term Substitute Teacher** at Veterans Middle School (temporary replacing Tara Fisher), at the per diem rate of \$100.00 beginning on or about April 5, 2021 through June 30, 2021 not to exceed 29 hours per week, without benefits.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the employment of a long-term Substitute Teacher for the 2020-2021 school year, as set forth above.

**D. RESOLUTION TO REVISED THE EMPLOYMENT OF CERTIFICATED STAFF MEMBER FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education revised the employment of the following certificated staff member, for the 2020-2021 school year:

**Carly Cignarella**, full-time **Teacher of P-3** at Washington Elementary School for the period retroactively beginning on March 1, 2021 through or on about June 30, 2021, at Step 3, BA+30 on the North Arlington Teachers' Salary Guide or \$52,450.00, pro-rated.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby revises the employment of a certificated staff member, for the 2020-2021 school year, as set forth above

**E. RESOLUTION TO APPROVE THE EMPLOYMENT OF A SUBSTITUTE TEACHER TO SUBSTITUTE IN EMERGENCY CIRCUMSTANCES FOR THE BOARD'S STUDENTS AT SUNSHINE CLUBHOUSE CHILDCARE CENTER LLC FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve employment of Angelica Martinez as a substitute teacher (*pending criminal history clearance and completion of all required employment paperwork*) to substitute in emergency circumstances for the Board's students at Sunshine Clubhouse Childcare Center LLC and is not to work in any paid position in any of the Board's schools during the duration of the Preschool Education Program Contract.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the appointment of Angelica Martinez as a substitute teacher (*pending criminal history clearance and completion of all required employment paperwork*) to substitute in emergency circumstances for the Board's students at Sunshine Clubhouse Childcare Center LLC and is not to work in any paid position in any of the Board's schools during the duration of the Preschool Education Program Contract.

## MINUTES, MARCH 15, 2021 MEETING

---

### **F. RESOLUTION TO APPROVE THE APPOINTMENT OF A HUMAN RESOURCES OFFICER FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, N.J.S.A. 11A:2-6a requires the Board to designate a staff member as the human resources officer to receive reports of domestic violence incidents; and

**WHEREAS**, the Superintendent of Schools has recommended the Board designate Jennifer Rodriguez, Principal of Anthony School and the District's Affirmative Action Officer, to be the human resources officer required by N.J.S.A. 11A:2-6a due to her training and expertise.

**NOW, THEREFORE, BE IT RESOLVED** that the Board, upon the recommendation of the Superintendent of Schools, hereby designates Jennifer Rodriguez as the human resources officer pursuant to N.J.S.A. 11A:2-6a.

### **G. RESOLUTION TO ACCEPT RESIGNATION.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education accept the following resignation:

**Mamta Kumari**, as a **One-on-One Special Education Aide** at North Arlington High School, effective on March 1, 2021.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby accepts the resignation, set forth above.

### **H. RESOLUTION TO APPROVE THE APPROPRIATE STEP AND EDUCATIONAL LEVEL PLACEMENT FOR A STAFF MEMBER WHO WILL ACCRUE TENURE DURING THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appropriate step and educational level placement for staff member who will accrue tenure during the 2020-2021 school year.

**Matt Sossin**

North Arlington High School  
Step 9, MA \$57,350.00

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the appropriate step and educational level placement of the above staff member, who will accrue tenure during the 2020-2021 school year.

### **I. RESOLUTION TO APPROVE THE EMPLOYMENT OF A CUSTODIAN FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following Custodian, for the 2020-2021 school year:

**Dario Chagas**, as a twelve month night **Custodian** at Roosevelt Elementary School at Step 6 on the North Arlington Custodial Salary Guide or \$54,650.00, prorated, and payment of a Night Shift Differential stipend in the amount of \$512.05, and Boiler License Stipend in the amount of \$285.00, for a total annual salary of \$55,447.05, for the period beginning on or about April 15, 2021 through June 30, 2021, *pending criminal history clearance and completion of all required employment paperwork.*

**BE IT RESOLVED** that the North Arlington Board of Education hereby approves the employment of a Custodian, for the 2020-2021 school year, as set forth above.

## MINUTES, MARCH 15, 2021 MEETING

---

**J. RESOLUTION TO APPROVE THE EMPLOYMENT OF BUS AIDES FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following Bus Aides for the 2020-2021 school year:

Staff (Bus Aide)	Rate
Angelina Tedesco	\$16.75/Hour
Bruna Silveira	\$16.00/Hour

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the employment of Bus Aides for the 2020-2021 school year, as set forth above.

**K. RESOLUTION TO APPROVE THE EMPLOYMENT FOR CASE EVALUATORS FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following staff members to conduct educational evaluations on a per case basis for the 2020-2021 school year:

Case Evaluators	Rate (Per Case)
	Total amount not to exceed 35 total cases or \$10,500
Gina Selpe	\$300 per case
Bianca Aceti	\$300 per case
Ariel Stanziale	\$300 per case

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the employment of staff members to conduct educational evaluations on a per case basis for the 2020-2021 school year, as set forth above.

**L. RESOLUTION TO APPROVE A REVISED UNPAID FAMILY LEAVE OF ABSENCE FOR A CERTIFICATED STAFF MEMBER FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve a revised unpaid Family Leave of Absence (NJFLA), for **Mr. Frank Capriola**, Teacher of Mathematics at North Arlington High School for the 2020-2021 school year, as follows:

**LEAVE OF ABSENCE (NJFLA)** from March 16, 2021 through May 5, 2021.  
Not to exceed 12 weeks in any 24 month period.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves a revised unpaid Family Leave of Absence (NJFLA), for **Mr. Frank Capriola**, Teacher of Mathematics at North Arlington High School, for the 2020-2021 school year, as set forth above.

**M. RESOLUTION TO APPROVE A REVISED MATERNITY DISABILITY LEAVE, CHILD REARING LEAVE AND UNPAID FAMILY LEAVE (FMLA) FOR A CERTIFICATED STAFF MEMBER FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve a revised Maternity Disability Leave, Child Rearing Leave and Unpaid Family Medical Leave of Absence (FMLA), for **Mrs. Danielle Cimmet**, Learning Disability Teacher – Consultant, Child Study Team, for the 2020-2021 school year, as follows:

## MINUTES, MARCH 15, 2021 MEETING

---

**MATERNITY DISABILITY LEAVE**

with pay from March 1, 2021 through March 4, 2021 utilizing 4 sick bank days.

**CHILD REARING LEAVE**

with pay from March 5, 2021 through April 3, 2021 (up to 30 calendar days from birth-date) utilizing 20 sick bank days.

**UNPAID FAMILY MEDICAL LEAVE (FMLA)**

from April 4, 2021 through June 25, 2021, not to exceed 12 weeks in any 24 months period.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves a revised Maternity Disability Leave, Child Rearing Leave and Unpaid Family Medical Leave of Absence (FMLA), for **Mrs. Danielle Cimmet** Learning Disability Teacher – Consultant, Child Study Team for the 2020-2021 school Year, as set forth above.

**N. RESOLUTION TO APPROVE 7<sup>TH</sup> PERIOD, PRO RATED, STPENDS FOR CERTIFICATED STAFF MEMBERS, FOR EXTENDED INSTRUCTIONAL SUPPORT (EIS) IN ELA AND MATHEMATICS, ON AN AS NEEDED BASIS**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the following 7<sup>th</sup> period, pro-rated, stipends, not to exceed 20 instructional days:

	<b>Full 7th period</b>	<b>Per diem of 7th period (1/200th)</b>	<b>Max 20 days</b>	<b>Amount</b>
<b>North Arlington High School</b>				
Jesse Dembowski - Math	\$10,500.00	\$52.50	20	\$1,050.00

	<b>Full 7th period</b>	<b>Per diem of 7th period (1/200th)</b>	<b>Max 20 days</b>	<b>Amount</b>
<b>Veterans Middle School</b>				
Diana Bras - Math	\$10,441.67	\$52.21	20	\$1,044.21
Faith Araujo - Math	\$11,375.00	\$56.88	20	\$1,137.60
Janine Macari - Math	\$10,500.00	\$52.50	20	\$1,050.00
Jennifer Bermudez - ELA	\$8,700.00	\$43.50	20	\$870.00
Meghan Blackford - ELA	\$8,833.33	\$44.17	20	\$883.40
Vincent Sommese - ELA	\$10,625.00	\$53.13	20	\$1,062.60

**BE IT RESOLVED**, the North Arlington Board of Education approves the following 7<sup>th</sup> period, pro-rated, stipends, not to exceed 20 instructional days as referenced above.

**O. RESOLUTION TO APPROVE THE APPOINTMENT OF A VOLUNTEER COACH AT NORTH ARLINGTON HIGH SCHOOL FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appointment of the following Volunteer Coach at North Arlington High School, for the 2020-2021 school year:

# MINUTES, MARCH 15, 2021 MEETING

## **CREW COACH VOLUNTEER**

**Angela Connaghan, Volunteer Crew Coach**, for the 2021 spring sports season.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the appointment of a Volunteer Coach at North Arlington High School, for the 2020-2021 school year, as set forth above.

On Motion by Mrs. Higgins, second by Mr. McDermott. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

## **OPERATIONS**

**A. RESOLUTION TO APPROVE THE CONTRACT FOR SERVICES BETWEEN DELTA-T INC. AND NORTH ARLINGTON PUBLIC SCHOOLS FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve a contract between Delta-T Inc., and North Arlington Public Schools, as a vendor of substitute staff members, for the period beginning on or about March 9, 2021 through June 30, 2021

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves a contract between Delta-T Inc., and North Arlington Public Schools, as a vendor of substitute staff members, for the period beginning on or about March 9, 2021 through June 30, 2021.

On Motion by Mr. McDermott, second by Mrs. Higgins. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

## **FISCAL MANAGEMENT**

**A. RESOLUTION TO APPROVE, UPON THE RECOMMENDATION OF THE SUPERINTENDENT, THE LIST OF TRAVEL AND RELATED COSTS WHICH ARE EDUCATIONALLY NECESSARY, FISCALLY PRUDENT, IN COMPLIANCE WITH STATE TRAVEL REIMBURSEMENT GUIDELINES, ARE RELATED TO AND WITHIN THE SCOPE OF THE EMPLOYEE'S CURRENT RESPONSIBILITIES AND PROMOTE THE DELIVERY OF INSTRUCTION OR FURTHER THE EFFICIENT OPERATION OF THE SCHOOL DISTRICT.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the attendance of staff members at the following Professional Development Workshops.

	<b>Name</b>	<b>Date</b>	<b>Title of Workshop</b>	<b>Cost</b>
	Michael Burke	3/26/2021	Educational Enterprises	No Cost
	Lizzett Felix	5/25/2021 to 5/27/2021	NJTESOL –NJBE 2021 Virtual Spring Conference: Equity for language Learners	\$299

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the attendance of staff members at Professional Development Workshops.

On Motion by Mr. Smith, second by Mr. McDermott. Discussion: Mrs. Higgins inquired about it showing No Cost for the NJTESOL workshop. The Superintendent said that he would look into it and if an amendment was needed, it will be noted in the Minutes. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

# MINUTES, MARCH 15, 2021 MEETING

## **GOVERNANCE**

### **A. RESOLUTION TO APPROVE THE SECOND READING OF POLICIES AND REGULATIONS.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the second reading of the following revised/new/abolished Policies and Regulations:

Policies	
0145	Board Member Resignation and Removal (M) (Revised)
1643	Family Leave (M) (New)
2415	Every Student Succeeds Act (M) (Revised)
2415.01	Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
2415.02	Title I – Fiscal Responsibilities (M) (Revised)
2415.03	Highly Qualified Teachers (M) (Abolished)
2415.05	Student Surveys, Analysis, and/or Evaluations (M) (Revised)
2415.20	Every Student Succeeds Act Complaints (M) (Revised)
3431.1	Family Leave (M) (Abolished)
3431.3	New Jersey Family Leave Insurance Program (Abolished)
4125	Employment of Support Staff Members (M) (Revised)
4431.1	Family Leave (M) (Abolished)
4431.3	New Jersey Family Leave Insurance Program (Abolished)
5330.01	Administration of Medical Cannabis (M) (Revised)
6360	Political Contributions (M) (Revised)
7425	Lead Testing of Water in Schools (M) (Revised)
7430	School Safety (M) (Abolished)
8330	Student Records (M) (Revised)
9713	Recruitment by Special Interest Groups (M) (Revised)

Regulations	
1642	Earned Sick Leave Law (M) (Revised)
2415.20	Every Student Succeeds Act Complaints (M) (Revised)
5330.01	Administration of Medical Cannabis (M) (Revised)
7425	Lead Testing of Water in Schools (M) (New)
7430	School Safety (M) (Abolished)

**BE IT RESOLVED**, that the North Arlington Board of Education approved the second reading of revised/new/abolished Policies and Regulations, as set forth above.

On Motion by Mr. McDermott, second by Mrs. Higgins. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

## **STUDENTS AND COMMUNITY**

The Superintendent acknowledged and thanked Angelique Sodano from Access for All for putting together ribbons for Autism Awareness Month.

The Superintendent acknowledged the secretaries for Administrative Professional Day and all the hard work that they do.

### **A. RESOLUTION TO APPROVE THE APPOINTMENT OF CERTIFICATED STAFF MEMBERS TO THE SCHOOL SAFETY COMMITTEE, FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appointment of the following certificated staff members to the School



## MINUTES, MARCH 15, 2021 MEETING

---

Safety Committee, formerly known as the Crisis Intervention Committee, for the 2020-2021 school year, as follows:

Technology Coordinator  
(Bergen Technical Schools)

Sean Fallon (replacing Michael Asmus)

Veterans Middle School

Amanda Frazao (temporarily replacing Tara Fisher) for the period beginning on or about April 5, 2021 through on or about June 30, 2021.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the appointment of certificated staff members to the School Safety Committee, formerly known as the Crisis Intervention Committee, for the 2020-2021 school year, as set forth above.

**B. RESOLUTION DECLARING THE MONTH OF APRIL AS NATIONAL AUTISM AWARENESS MONTH.**

**WHEREAS**, the month of April is *National Autism Awareness Month*, as set forth by the New Jersey School Boards Association and the Association of Schools and Agencies for the Handicapped;

**WHEREAS**, in the North Arlington School District we have a tradition of excellence in our Autistic Programs and a superb and dedicated staff.

**WHEREAS**, North Arlington School District celebrates *National Autism Awareness Month*; and

**NOW, THEREFORE, BE IT RESOLVED**, that the North Arlington Board of Education does hereby declare the month of April as *National Autism Awareness Month* at North Arlington School District. The North Arlington School District furthermore is proud to provide exceptional programs that assists children in reaching their potential.

**C. RESOLUTION HONORING SECRETARIAL AND CLERICAL STAFF AND PROCLAIMING APRIL 21, 2021 AS ADMINISTRATIVE PROFESSIONAL DAY.**

**WHEREAS**, the North Arlington Public Schools' secretarial and clerical personnel staff members have successfully served the North Arlington Public Schools, its administration, faculty and student body in the daily performance of their duties; and

**WHEREAS**, the North Arlington Public Schools' secretarial and clerical personnel staff members have faithfully and unselfishly carried out their duties in an exemplary manner to the benefit of our schools and community; and

**WHEREAS**, the North Arlington Board of Education wishes to formally recognize and honor every secretarial and clerical staff members for their professional dedication.

**BE IT RESOLVED**, that **April 21, 2021** is hereby proclaimed "*Administrative Professionals Day*" for the purposes of providing public recognition and appreciation for the contributions our secretarial and clerical staff members make to the North Arlington School District in the performance of their duties.

On Motion by Mrs. Higgins, second by Mr. McDermott. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

# MINUTES, MARCH 15, 2021 MEETING

**FINANCE COMMITTEE**

Robert Dorsett, Chairman  
George McDermott, Co-Chairman

1. **BE IT RESOLVED**, by the North Arlington Board of Education that the Finance Resolutions as per the attached reports are approved (1A, 1B, 1C, 1D):
  - A. The budget transfers be approved for February 2021.
  - B. The Board accepts the Board Secretary’s Report of February 2021 and approves “Pursuant to N.J.A.C. 6:20A 10(e)” and certify that as of February 2021 the Board Secretary’s monthly financial report did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on these reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.
  - C. The Board accepts the report of the Treasurer of School Monies for February 2021.
  - D. The bills and claims for March 2021 as per the attached are approved. The Superintendent recommends that the Board approve the bills and claims to include payroll account and agency account checks for February 28, 2021 (actual), March 15, 2021 (actual), March 30, 2021 (estimated).

Date	Amount
February 28, 2021	\$ 807,621.55 (actual)
March 15, 2021	\$ 816,483.02 (actual)
March 30, 2021	\$ 820,000.00 (estimated)
<b>Total</b>	<b>\$ 2,444,104.57</b>

On Motion by Mr. McDermott, second by Mrs. Higgins. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

**2. MOTION TO APPROVE MANUAL CHECKS**

Month and Year:	March, 2021	Amount
Acct.#11-000-291-270-22-0507		
Ck.# G 06698	Delta Dental Plan of NJ	\$ 10,270.36
Ck.# G 06577	Benecard	48,738.96
Ck.# G 06572	Horizon Blue Cross Blue Shield of NJ	241,923.23
	<b>Total</b>	<b>\$ 300,932.55</b>

**3. MOTION TO APPROVE HAND CHECKS**

March 2021	Description	Amount
Ck. #018929	Sunshine Clubhouse Childcare Center, LLC	\$19,765.50
	<b>Total</b>	<b>\$19,765.50</b>

## MINUTES, MARCH 15, 2021 MEETING

### 4. MOTION AUTHORIZING CANCELLATION OF PRIOR YEAR ENCUMBRANCE

The Superintendent recommends that the Board approve cancellation of prior year encumbrance as follows:

Prior Year Encumbrance Cancellations			
Vendor	Account No.	P.O. Number	Amount
South Bergen Workers Comp Pool	11-000-291-260-22-0503	2380	\$23,604.00

On Motion by Mr. Smith, second by Mr. McDermott. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### 5. MOTION TO RATIFY AND AFFIRM THE CLOSING OF AN ACCOUNT FOR THE 2018-2019 SCHOOL YEAR

**WHEREAS**, TD Bank is designated as the depository for funds of the North Arlington Board of Education; and

**WHEREAS**, the Board ratifies and affirms the closing of TD Bank Referendum Account #####-454 during the 2018-2019 school year as the account balance was at zero.

**BE IT RESOLVED** that the North Arlington Board of Education hereby ratifies and affirms the closing of TD Bank Referendum Account #####-454 during the 2018-2019 school year as the account balance was at zero.

### 6. MOTION TO APPROVE A TRANSFER FROM THE CAPITAL PROJECTS FUND BALANCE ACCOUNT TO DEBT SERVICE

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the transfer of **\$256,887.00** from the Capital Projects Fund Balance account to Debt Service to reduce the debt service tax levy for the 2021-2022 school year.

**BE IT RESOLVED** that the North Arlington Board of Education approves the transfer of **\$256,887.00** from Capital Projects Fund Balance account to Debt Service to reduce the debt service tax levy.

**BE IT FURTHER RESOLVED** that these funds remained unexpended and unencumbered and can only be transferred for the sole purpose of reducing debt service. These funds are also from a previously completed project.

### 7. MOTION TO APPROVE THE CLOSING OF AN ACCOUNT FOR THE 2020-2021 SCHOOL YEAR

**WHEREAS**, TD Bank is designated as the depository for funds of the North Arlington Board of Education; and

**WHEREAS**, the Board authorizes the closing of TD Bank Capital Projects Account #####-498 during the 2020-2021 school year as the amount in the account is considered fund balance and is being moved over to offset debt service for the 2021-2022 school year and the account balance will be zero.

**BE IT RESOLVED** that the North Arlington Board of Education hereby approves the closing of TD Bank Capital Projects Account #####-498 during the 2020-2021 school year as the amount in the account is considered fund balance is being moved over to offset debt service for the 2021-2022 school year and the account balance will be zero.

**MINUTES, MARCH 15, 2021 MEETING**

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**8. MOTION TO APPROVE THE SUBMISSION OF THE TENTATIVE 2021-2022 SCHOOL BUDGET**

**WHEREAS** the North Arlington Board of Education is responsible for the preparation of an annual school budget that is to be submitted to the County Superintendent of Schools for review; and

**WHEREAS** the North Arlington Board of Education has developed assumptions, constraints and priorities to guide the Board of Education, the Superintendent of Schools, and the School Business Administrator in preparing a budget for the 2021-2022 school year; and

**WHEREAS** the North Arlington Board of Education has directed the Superintendent of Schools and the School Business Administrator to prepare a budget for the 2021-2022 school year, using the guidelines established by the State Department of Education; and

**WHEREAS** the North Arlington Board of Education has deliberated on the budget that has been prepared by the authorized parties.

**BE IT RESOLVED** that the North Arlington Board of Education approves the submission of the tentative 2021-2022 school district budget to the County Superintendent of Schools as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$38,967,138	\$28,685,262
Total Special Revenue Fund	\$ 2,852,732	-
Total Debt Service Fund	<u>\$ 338,188</u>	<u>\$ 81,226</u>
	\$42,158,058	\$28,766,488

**BE IT FURTHER RESOLVED** that the budget includes an enrollment adjustment in the amount of **\$316,917** in the General Fund Tax Levy, in accordance with N.J.S.A. 18A:7F-37.

**BE IT FURTHER RESOLVED** that the North Arlington Board of Education authorizes the Superintendent of Schools and the School Business Administrator to amend this budget to whatever degree necessary in order to meet State budgetary requirements and directives for submission to the County Office.

**9. MOTION TO APPROVE TRAVEL MAXIMUM REIMBURSEMENT**

**BE IT RESOLVED** that the North Arlington Board of Education approved the following:

**WHEREAS** school district policy #3440 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel by board members, administration and staff to workshops, seminars, meetings, training sessions or other assemblies deemed necessary or appropriate in accordance with board policy.

	<u>2021-2022</u>
<b>Account No.</b> 11-000-223-320-18-033A	\$15,000
11-000-230-590-19-0362	\$ 3,000
11-000-230-890-19-0362	\$ 800
11-000-230-890-19-0364	\$ 1,800
11-000-240-800-06-0411	\$ 2,500
11-000-251-890-22-0525	\$ 1,500
11-000-251-890-22-0531	<u>\$ 4,200</u>
	\$28,800

**WHEREAS** the Superintendent of Schools recommends that the North Arlington Board of Education further establish that the above accounts represent current expenses accounts only and do not reflect additional funds which may become available through ESEA, IDEA, and any other special dedicated grants.

## MINUTES, MARCH 15, 2021 MEETING

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**WHEREAS** the annual maximum shall not exceed \$1,500 and shall be subject to the approval requirements of N.J.S.A. 18A:19-1.

**NOW, THEREFORE, BE IT RESOLVED** that the North Arlington Board of Education hereby establishes the school district travel maximum reimbursement for the 2021-2022 school year in the amount of \$28,800.

**BE IT FURTHER RESOLVED** that the School Business Administrator shall track and record these costs to ensure that the maximum reimbursement amount is not exceeded.

**BE IT FURTHER RESOLVED** that the maximum expenditure amount established for the pre-budget year (2020-2021) was \$26,700.

### **10. MOTION TO APPROVE A TRANSFER FROM A BALANCE LEFTOVER OVER FROM A PRIOR CAPITAL PROJECT TO A DESIGNATED PROJECT**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the transfer of \$1,172,354.00 as accounted for in the 2019-2020 Certified Audited Financial Report (CAFR) as the balance from a prior Capital Project to a designated project, TD Bank Account number ###-####877.

**BE IT RESOLVED** that the North Arlington Board of Education approves the transfer of \$1,172,354.00 as accounted for in the 2019-2020 Certified Audited Financial Report (CAFR) as the balance from a prior Capital Project to a designated project, TD Bank Account number ###-####877.

### **11. MOTION TO APPROVE THE OPENING OF A NEW HIGH SCHOOL ORGANIZATION BANK ACCOUNT WITH TD BANK**

**WHEREAS**, the School Business Administrator certifies that she is the elected and qualified authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") the North Arlington Board of Education, that the following is a true and complete copy of a resolution duly adopted at a meeting of the Governing body of said Governmental Entity held on, or dated on March 15, 2021 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that her delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

**RESOLVED**, that the School Business Administrator certifies that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of North Arlington a Governmental Entity.

**RESOLVED**, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"):

- Dennis Kenny                      Assistant High School Principal
- Samantha Dembowski            School Business Administrator
- Josh Aronowitz                    Athletic Director
- Patrick Bott                        High School Principal

**FURTHER RESOLVED**, the Agents, whose names appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial

## MINUTES, MARCH 15, 2021 MEETING

Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the “Account Agreement”).

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the governmental Entity’s accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent’s personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolution contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

**FURTHER RESOLVED**, that the above named Agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

**FURTHER RESOLVED**, that the School Business Administrator further certifies that the persons named above occupy the positions set forth opposite their respective names; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

On Motion by Mr. McDermott, second by Mrs. Gilgallon. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### **CONTRACTS/MEMBERSHIPS**

#### **12. MOTION TO APPROVE OUT OF DISTRICT SPECIAL EDUCATION CONTRACTS/TRANSPORTATION**

<b>SCHOOL</b>	<b>COST</b>
<b>Multicultural Diagnostic Solutions LLC (MDS)</b> Service Agreement Bilingual Psychological Evaluation	\$550.00

#### **13. MOTION TO APPROVE THE TRANSPORTATION AGREEMENT BETWEEN THE NORTH ARLINGTON BOARD OF EDUCATION AND THE SOUTH BERGEN JOINTURE COMMISSION 2021-2022**

**BE IT RESOLVED**, that the North Arlington Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1977 for the time period 2021-2022 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

## MINUTES, MARCH 15, 2021 MEETING

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**BE IT FURTHER RESOLVED**, that the North Arlington Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission.

On Motion by Mr. McDermott, second by Mr. Smith. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### **FACILITIES**

#### **14. MOTION TO APPROVE APPLICATIONS FOR USE OF PUBLIC SCHOOL FACILITIES**

The Superintendent recommends that the Board approve facility applications 2007-0004 to 2103-0014.

On Motion by Mrs. Gilgallon, second by Mrs. Higgins. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

#### **15. MOTION TO APPROVE, UPON THE RECOMMENDATION OF THE SUPERINTENDENT, CONTRACTS, ADDENDA, BIDS, AND PROPOSALS**

Motion to approve/reject:

##### **A. MOTION TO APPROVE THE SUBMISSION OF THE 2021-2022 PRESCHOOL EDUCATION AID (PEA) BUDGET WORKBOOK AND ACCEPT THE PRESCHOOL EDUCATION AID (PEA) FUNDING FOR THE 2021-2022 SCHOOL YEAR**

**WHEREAS**, the North Arlington Board of Education submitted an application to receive Preschool Education Aid (PEA) for the 2021-2022 school year; and

**WHEREAS**, the North Arlington Board of Education was approved for funding and is scheduled to receive up to \$1,007,124.00 in Preschool Education AID (PEA) to serve up to 70 full day general education preschool children in the 2021-2022 school year; and

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the submission of the 2021-2022 Preschool Education Aid (PEA) budget workbook and accept the funding of up to \$1,007,124 in Preschool Education AID (PEA) to serve up to 70 full day general education preschool children in the 2021-2022 school year.

**BE IT RESOLVED** that the North Arlington Board of Education approves the submission of the 2021-2022 Preschool Education Aid (PEA) budget workbook and accepts the funding of up to \$1,007,124.00 in Preschool Education AID (PEA) to serve up to 70 full day general education preschool children in the 2021-2022 school year.

##### **B. MOTION TO ACCEPT ELEMENTARY AND SECONDARY SCHOOLS EMERGENCY RELIEF (ESSER II) FUNDS FOR THE PERIOD BEGINNING MARCH 2021 THROUGH SEPTEMBER 23, 2023.**

**WHEREAS**, the North Arlington Board of Education is slotted to receive Elementary and Secondary Schools Emergency Relief (ESSER II) funds for the period beginning March 2021 through September 23, 2023; and

**WHEREAS**, the North Arlington Board of Education was approved for funding and is scheduled to receive **\$600,903.00** to be used towards upgrading ventilation/HVAC systems, addressing learning loss, and reopening schools; and

## MINUTES, MARCH 15, 2021 MEETING

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**WHEREAS**, the North Arlington Board of Education was also approved for funding and is scheduled to receive **\$38,563.00** to be used towards learning acceleration and **\$45,000.00** to be used towards mental health supports and services; and

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education accepts the total funding from the Elementary and Secondary Schools Emergency Relief (ESSER II) funds in the amount of **\$684,466.00** to be used to address the above-mentioned areas for the period beginning March 2021 through September 23, 2023.

**BE IT RESOLVED** that the North Arlington Board of Education accepts the total funding from the Elementary and Secondary Schools Emergency Relief (ESSER II) funds in the amount of **\$684,466.00** to be used to address the above-mentioned areas for the period beginning March 2021 through September 23, 2023.

**C. MOTION TO APPROVE THE QUOTE FROM KAPLAN EARLY LEARNING COMPANY FOR SCHOOL SUPPLIES AT NORTH ARLINGTON HIGH SCHOOL, WASHINGTON ELEMENTARY SCHOOL, AND SUNSHINE CLUBHOUSE CHILDCARE CENTER**

**WHEREAS**, a quote was received from Kaplan Early Learning Company to provide assorted school supplies at the following locations:

School	Cost
North Arlington High School	\$2,196.92
Washington Elementary School	2,533.35
Sunshine Clubhouse Childcare Center	4,414.44
<b>Total Cost</b>	<b>\$9,144.71</b>

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approves this quote in the amount of \$9,144.71; and

**BE IT RESOLVED**, the North Arlington Board of Education approves the quote from Kaplan Early Learning Company to provide assorted school supplies at North Arlington High School, Washington Elementary School, and Sunshine Clubhouse Childcare Center.

**BE IT FURTHER RESOLVED**, that all costs for these school supplies will be paid out of Fund 20-218 PreSchool Aid.

**D. MOTION TO APPROVE JCT SOLUTIONS (JOHNSTON COMMUNICATIONS) TO PERFORM THE SWITCH UPGRADE TO THE DISTRICT'S NETWORK**

Bids were solicited through the *E-Rate, Category 2*, 28-day window bidding process. Bids were received from the following vendors for the purchase, installation, and configuration of switches to perform a completed upgrade to the district's network.

Bids were also received to replace the district's emergency power supplies for network, telephone, servers, and all technological devices:

Vendor	Switch Upgrade	Power Supply Upgrade	Total Project
JCT Solutions	\$317,878.87	\$43,667.45	\$361,546.32
Tamarack Networks	\$401,119.70	Not included	\$401,119.70
Relcomm	\$405,332.84	Not included	\$405,332.84
NetDiverse	\$691,040.98	Not included	\$691,040.98

**WHEREAS**, the Superintendent of Schools recognizing that JCT Solutions is the only vendor that made a conforming bid to the specifications and is recommending that the North Arlington Board



## MINUTES, MARCH 15, 2021 MEETING

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of Education accept the quotes and approve JCT Solutions (Johnston Communications) to perform the necessary upgrade to the district's network as described above; and

**WHEREAS**, the upgrade to the switches qualifies for a 50% reimbursement through E-Rate, Category 2 funding, leaving the district responsible for \$158,939.44 of that project cost.

**BE IT RESOLVED** that the North Arlington Board of Education accepts the quotes and approves JCT Solutions (Johnston Communications) to perform the necessary upgrade to the district's network as described above.

**BE IT FURTHER RESOLVED** that the North Arlington Board of Education accepts this project to be filed using form 471 under E-Rate, Category 2 funding for 50% reimbursement to the district as set forth above.

On Motion by Mr. McDermott, second by Mrs. Gilgallon. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### **ITEMS NOT KNOWN AT THE TIME OF AGENDA PREPARATION**

**16. MOTION TO AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY AS THE REGISTERED OWNER OF THE [WWW.NAVIKINGS.ORG](http://WWW.NAVIKINGS.ORG) DOMAIN NAME ON BEHALF OF THE NORTH ARLINGTON BOARD OF EDUCATION**

**WHEREAS**, the North Arlington School District uses the domain name [www.navikings.org](http://www.navikings.org) for its website; and

**WHEREAS**, when the District transitioned the website to this domain name, the Board's former Director of Technology secured the domain name on the Board's behalf but was listed as the owner of the domain as an individual; and

**WHEREAS**, the former Director of Technology has recently retired, necessitating a transfer of the domain name to another District employee; and

**WHEREAS**, the Superintendent of Schools is recommending that the North Arlington Board of Education authorizes the School Business Administrator/Board Secretary to be the designated employee to serve as the registered owner of the [www.navikings.org](http://www.navikings.org) domain name on the Board's behalf.

**NOW, THEREFORE, BE IT RESOLVED**, that the North Arlington Board of Education authorizes the School Business Administrator/Board Secretary to be the designated employee to serve as the registered owner of the [www.navikings.org](http://www.navikings.org) domain name on the Board's behalf.

**BE IT FURTHER RESOLVED**, that the Board directs the School Business Administrator/Board Secretary to make all payments and take all action necessary to maintain the domain name.

**BE IT FURTHER RESOLVED**, that the Board authorizes the School Business Administrator/Board Secretary to reimburse the former Director of Technology for any previously unreimbursed expenses related to the purchase and maintenance of the domain name upon presentation of proof of payment.

**BE IT FURTHER RESOLVED**, that upon separation from employment, the Board directs the School Business Administrator/Board Secretary to transfer the domain name to a District employee to be designated by the Superintendent of Schools.

On Motion by Mr. McDermott, second by Mr. Smith. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

## MINUTES, MARCH 15, 2021 MEETING

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### 17. MOTION TO APPROVE THE PURCHASE OF DISINFECTING SOLUTION FROM ATRA

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approves the purchase of disinfecting solution from Atra as follows:

Ed Data Purchasing Co-op

Description	Quantity	Cost per	Total
Bioesque Disinfectant Solution (5 gallon)	200	\$107.79	\$21,558.00
		<b>Total</b>	<b>\$21,558.00</b>

**BE IT RESOLVED**, that the North Arlington Board of Education approves the purchase of disinfecting solution from Atra as set forth above.

On Motion by Mr. McDermott, second by Mrs. Higgins. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### LIAISON TO INDIVIDUAL SCHOOLS

High School	Heather Gilgallon/George McDermott
Jefferson School	Robert Dorsett/George McDermott
Roosevelt School	George McDermott/Edward Smith
Washington School	Michele Higgins/Heather Gilgallon
Veterans Middle School	Michele Higgins/Edward Smith
Anthony School	Edward Smith/Robert Dorsett

### INSTRUCTION AND PROGRAM

Michele Higgins, Chairman  
Heather Gilgallon, Co-Chairman

### OPERATIONS

George McDermott, Chairman  
Robert Dorsett, Co-Chairman

### GOVERNANCE

Michele Higgins, Chairman  
Edward Smith, Co-Chairman

### FISCAL MANAGEMENT

Robert Dorsett, Chairman  
George McDermott, Co-Chairman

### STUDENT AND COMMUNITY

Robert Dorsett, Chairman  
Heather Gilgallon, Co-Chairman

# MINUTES, MARCH 15, 2021 MEETING

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## PERSONNEL

Edward Smith, Chairman  
George McDermott, Co-Chairman

## PRESIDENT'S REPORT

## SUPERINTENDENT'S REPORT

## ACTION ITEMS

## DISCUSSION ITEMS

## SUNSHINE RESOLUTION

**WHEREAS** this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act"; and

**WHEREAS** it is now necessary that the Board of Education consider the following matter:

### **Legal, Student Privacy, Personnel**

which fall(s) within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately one hour.

**NOW, THEREFORE, BE IT RESOLVED** by the North Arlington Board of Education as follows:

That this body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter(s), which involve exceptions this body hereby determines are of such a nature that they cannot be discussed at an open meeting and this body is at this time unable to determine when the matter(s) under discussion can be disclosed to the public. However, this body will make such a disclosure when circumstances permit.

On Motion by Mrs. Higgins, second by Mr. Smith. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

Time recessed: 8:17 p.m. Time reconvened: 9:20 p.m.

On Motion by Mrs. Higgins, second by Mr. Smith. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

## ADJOURNMENT

There being no further business to come before the Board of Education of the Borough of North Arlington, in the County of Bergen, State of New Jersey, this Public Meeting of March 15, 2021 adjourned at 9:20 p.m.

On Motion by Mrs. Gilgallon, second by Mr. McDermott. There was no Discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

SD:at